

Dodington Parish Band

Code of Conduct

Members' Behaviour

- The Band's expectation is that Members should respect one another and participate to the best of their ability.
- All members of the band will respect the person conducting the band, or addressing the band in any capacity.
- Members should respond promptly to communications from the Committee.
- If a member is unable to make any practice or engagement, they should contact a member of the committee with good notice.
- Performance jackets, DPB ties and outdoor jackets will be loaned to members. The rest of the band uniform consists of white shirt, black trousers/skirt, black socks/tights, clean black shoes (not trainers), and black tie (if no DPB tie available).
- Performance jackets should be worn only for the duration of the playing session. They should not be worn when travelling to and from engagements.
- All members of the band will assist in the setting up and packing away of equipment at practices and engagements.

Members' Responsibility

- Members should adhere to The Band's policies and procedures; failure to do so may result in disciplinary action.
- All members have a responsibility for Safeguarding and as such have a responsibility for each other.
- Members should avoid inappropriate behaviour and language whether face to face, via social media or as part of an online activity, and avoid disparaging remarks whether or not a child is present.
- Members should be aware to avoid inappropriate use of social media which could be damaging to The Band or its members.
- If Members have a safeguarding concern about a child or vulnerable adult they should follow The Band's procedures and contact the Safeguarding Officer as soon as possible.
- Bullying (defined as behaviour, usually repeated over time, that intentionally hurts another individual or group of individuals, physically or emotionally) will not be tolerated and must be reported to the Safeguarding Officer, Chairman or any Committee member.
- If any Member has any concern about wrongdoing within The Band they should approach the Safeguarding Officer, the Chairman or any Committee Member. The Band will deal with such concerns as swiftly as possible, effectively and fairly and without prejudice to the informant.

Band Property

- No members should use any band equipment in any other organisation without the consent of the committee.
- The band custodian should be notified of any removal/return of band property from the band storage facility.
- The band is not liable for any loss or damage of personal property. Members are responsible for any non-DPB instruments including insurance.
- Any items on temporary loan to the band must be recorded by the band custodian on the equipment register. These items will be returned at the owner's request.

- All uniform and loaned equipment will be treated with respect and returned in good order. Any damage should be reported to the band custodian immediately.
- The loan of instruments before becoming a member will be at the discretion of the band custodian. Band regalia (e.g. performance jackets) will only be issued after membership has been confirmed.
- All music is maintained by the band librarian and may be borrowed for practice purposes, but must be returned to the librarian if absence is anticipated.
- Members are responsible for keeping the practice folder music in the order as specified by the librarian.

Band Membership

- Potential members should be directed to The Band's website for information.
- Contact details of new players will be taken by the band committee as soon as deemed appropriate.
- Membership is at the discretion of the band committee after the appropriate probationary period has been served and a Player Information Form completed.
- Once membership has been confirmed, a membership pack will be provided by a committee member. This pack will contain the following:
 - Copy of the band constitution
 - Copy of the current Code of Conduct
 - Copies of Safeguarding, Equal Opportunities and Privacy policies
 - Committee contact details
- All members will endeavour to attend the AGM.

Band Committee

- All correspondence and requests for engagements must be directed through the band secretary.
- All band publicity must be authorised by the band committee.
- All committee members will encourage compliance with the Code of Conduct.
- Minutes of committee meetings may be supplied to members on request.
- Anyone appointed into a specialist role will be introduced to the band by a committee member and their role explained.
- The conductor will liaise with the librarian regarding music choice for band engagements in a timely fashion. The librarian and conductor will issue practice lists as early as possible.

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